



ANSTICE COMMUNITY TRUST - PRIVACY STATEMENT

Your personal information is processed by the Anstice Community Trust (ACT). We are devoted to managing personal information in line with current legislation and best practice; this includes the new General Data Protection Regulation (GDPR) active from May 25th, 2018. When you provide personal information, we will treat it in accordance with our privacy policy.

Description of processing

The following is a broad description of the way ACT processes personal information:

Reasons/purposes for processing information

We process personal information to enable us to keep and maintain our own accounts and records and to allow us to keep you informed about the Anstice Memorial Hall and Anstice Community Trust (ACT), and activities such as fundraising events and volunteering opportunities.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- Personal details
- Financial details

Who the information is processed about

We process personal information about employees, trustees, volunteers and members.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

Personal information security

We have in place security measures, rules and technical measures to specifically protect your personal data from unauthorised or improper use, and from accidental loss. We are only responsible for the security of your data once it has been received, i.e. we are not responsible if it is lost in the post.

Access to Personal Information

If you wish to have your details removed from our records, wish to stop receiving any correspondence from us, or wish to have a copy of any personal information we have about you, please contact:

Anstice Community Trust Secretary at info@theanstice.co.uk

