



Thanks for your support! Please complete and return to ACT Membership Secretary, Jubilee House, 74 High Street Madeley, Telford TF7 5AH before January 31<sup>st</sup> 2018.

2018 ACT Membership Renewal	
Title	
First Name(s)	
Surname	
Address	
Telephone	
Email	

Either

I've included £10

YES

Or

I've filled in the standing order form and passed it to my bank YES

Data protection: I have read the Privacy Statement on the reverse of this form and understand and agree with this policy.

Signature: .....

Date: .....

## **Privacy Statement**

Your personal information is processed by the Anstice Community Trust (ACT). We are devoted to managing personal information in line with current legislation and best practice; this includes the new General Data Protection Regulation (GDPR) active from May 25<sup>th</sup>, 2018. When you provide personal information, we will treat it in accordance with our privacy policy.

### **Description of processing**

The following is a broad description of the way ACT processes personal information:

### **Reasons/purposes for processing information**

We process personal information to enable us to keep and maintain our own accounts and records.

### **Type/classes of information processed**

We process information relating to the above reasons/purposes. This information may include:

- Personal details
- Financial details

### **Who the information is processed about**

We process personal information about employees, trustees, volunteers and members.

### **Personal information security**

We have in place security measures, rules and technical measures to specifically protect your personal data from unauthorised or improper use, and from accidental loss. We are only responsible for the security of your data once it has been received, i.e. we are not responsible if it is lost in the post.

### **Access to Personal Information**

If you wish, you can obtain a copy of any personal information we have about you by sending your request to The Secretary, Anstice Community Trust. We will provide you, at no charge, an electronic copy of all the personal data that we have regarding you within 30 days; although we shall require proof of your identity.